

REGULATIONS OF:

**ROSSMOYNE JUNIOR FOOTBALL
CLUB INCORPORATED**



APRIL 2019



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REGULATIONS

1. MEMBERSHIP OF THE CLUB

- a) Subject to clause 14 of the constitution of the Club, all members of the Club shall pay an annual subscription as determined by the Management Committee from time to time.
- b) Annual subscriptions shall become due and payable during the period fixed by the Management Committee known as the Registration Period for all playing members.

2. REGISTRATION OF PLAYERS

- a) The Management Committee shall fix a period known as the Registration Period for all playing members to register their interest in being deemed eligible to represent the Club in Australian Rules game of football throughout the football season.
- b) Upon payment of the annual subscription fee, each playing member shall be deemed eligible to represent the Club in football matches organised by the EFD FDC PROVIDED ALWAYS the date of payment of the annual subscription is no later than the date of closing of registration as laid down by the EFD FDC from time to time.

3. NOMINATION OF TEAMS

- a) The Management Committee shall nominate teams to the EFD FDC in the age groups specified by the EFD FDC from time to time.
- b) Such teams nominated shall in the opinion of the Management Committee be sufficient to allow all Playing Members reasonable participation in the game of the Australian Rules game of football.

4. TEAMS

No team shall play any match without the prior approval of the Management Committee.



5. TEAM OFFICIALS

- a) Upon acceptance by the EFDADC of all or any of the teams so nominated (or earlier if considered necessary), the Management Committee shall advertise for applications for appointment of a coach and for appointment of a team manager to each team so accepted. From the applications received because of the advertising for the applications, the Management Committee shall make such appointments as the Management Committee consider to be in the best interests of the Club.
- b) All appointments made by the Management Committee shall be deemed to be made for the season being played and each such appointee shall retire at the expiration of that season but shall be eligible to make further application for any position advertised at any future time PROVIDED THAT any act, deed or thing performed by appointees which in the opinion of Management Committee brings discredit upon the Club, shall be dealt within the terms of Clause 18 of the Constitution.
- c) The method of advertising shall be left to the discretion of the Management Committee.
- d) Where no applications are received for any position advertised or in the reasonable opinion of the Management Committee an application is received from an unsuitable person, the Management Committee shall have power to appoint any person at any time, to any vacant position.

6. DUTIES OF TEAM OFFICIALS

- a) The Coach shall be responsible to the Management Committee for the imparting of knowledge and skills of the game and the conduct and sportsmanship of playing members of the Club under his control.
- b) Without limiting the powers of the coach (who shall have sole selection rights to any team unless the coach decides otherwise) it is Club policy that each Playing Member of the Club is given equal opportunity to participate in matches during a season (subject to satisfactory attendance and conduct at practice and other activities of the Club and with due regard for the welfare of Playing Members with physical or other disabilities considered detrimental to participation in matches of a particular age group) and, the promotion and demotion of Playing Members within the respective age groups when two (2) or more teams participate and the legitimate use of interchange players as on-field participants during the course of a match is deemed desirable.



- c) When unsatisfactory attendance or misconduct at practice match play or other activities of the Club are evident, the Coach shall be empowered to impose a suspension of not more than two playing dates provided that the playing member concerned participates within the age group for which that Coach is responsible. The term playing date shall be regarded as matches played by the Club on a weekend.
- d) In the event of a dispute occurring between the Coaches concerned, the matter must be referred to the Management Committee, who's decision shall be binding.
- e) For matches involving players who are classified as being at least in their thirteenth year, the coach shall record on voting slips provided by the Management Committee votes allocated on a 5,4,3,2,1 point basis to Playing Members in order of performance at each match played on a home and away basis under the control of the EFDADC and shall enlist the aid of another member of Club to vote in like manner but separately to the votes cast by the Coach and shall wherever practical rotate this duty amongst members of the Club attending matches.
- f) The Team Manager shall be responsible to the Management Committee for the care and maintenance of all Club property given to his custody by the property manager at the commencement of the season
- g) The Team Manager and shall assist the coach in the conduct and sportsmanship of Playing Members of the Club and shall maintain such playing records as required by the Club and/or the EFDADC from time to time. The team manager shall collect the voting slips which shall have been sealed in the envelope provided for that purpose and hand these envelopes to the Club's recorder with playing records.
- h) The team manager shall be responsible for the receipt of match fees as determined by the Management Committee from time to time and shall be responsible for the payment of the Club's portion of any fees levied by the EFDADC from time to time.
- i) The coach and team manager shall have the power to enlist the aid of other members of the Club to ensure the execution of their duties or to act as game officials as required by the EFDADC from time to time.

7. OTHER OFFICIALS AND THEIR DUTIES

The Management Committee shall appoint other officials of the Club who shall, subject to the control of the Management Committee, assist in achieving the objects of the Club as outlined in clause 3 of the Constitution and such officials shall include but not be limited to the



following:

- a) **Property Manager** who shall report to the Property Sub-Committee on the control and condition of all Club property and shall make recommendations as to repairs or replacement thereof.
- b) **Recorder** who shall:
 - i) be responsible to the Records Sub-Committee for the maintenance of Club records as prescribed from time to time by the EFDfDC;
 - ii) at all times provide to each team Coach a current list of playing members registered and eligible to represent the Club;
 - iii) be responsible for the issue to Team Managers of all records required to be maintained by the EFDfDC and shall also be responsible for the return of such records within the period prescribed by the EFDfDC; and
 - iv) be responsible for the issue to Team Managers of a quantity of voting slips and envelopes sufficient to allow voting to be conducted in terms of Regulation 6(e) herein.

The Management Committee may appoint other officials of the Club who shall, subject to the control of the Management Committee, assist in achieving the objects of the Club as outlined in Clause 3 of the Constitution and such officials may include but not be limited to the following:

- c) **Director of Football Operations** who shall:
 - i) assist with the development of all coaches;
 - ii) oversee training drills and skills;
 - iii) check coach's accreditation;
 - iv) offer assistance for training skills and drills;
 - v) arrange BBQ' s, education nights etc as required;
 - vi) recommend new equipment where required;
 - vii) liaise with all coaches, providing regular feedback.
- d) **Auskick Coordinator** who shall:
 - i) facilitate the AFL Auskick Program;
 - ii) advertise or seek child and parent recruitment;





- iii) attend regional development meetings;
 - iv) manage equipment;
 - v) develop communication links;
 - vi) facilitate participation by all parents.
- e) Girls Team Coordinator** who shall;
- i) facilitate the AFL Girl's Program;
 - ii) advertise or seek child and parent recruitment;
 - iii) attend regional development meetings;
 - iv) manage equipment;
 - v) develop communication links;
 - vi) facilitate participation by all parents.
- f) Sponsorship Manager** who shall;
- i) develop sponsorship packages to be offered by the Club to attract as broad a sponsorship as possible;
 - ii) coordinate all sponsorship for all areas of the club;
 - iii) meet the sponsorship budget target set as part of the annual financial planning process;
 - iv) ensure all existing sponsors are contacted prior to the season commencement;
 - v) seek out new sponsors to supplement existing sponsors;
 - vi) ensure sponsors' signage is in place and all other aspects of sponsorship packages are in place prior to the commencement of the season;
 - vii) ensure all sponsorship agreements are honoured;
 - viii) maintain contact with all sponsors throughout the season;
 - ix) maintain in strong relationships with all Club sponsors.
- g) Volunteer Coordinator** who shall:
- i) attract and recruit new volunteers to the club;
 - ii) develop clear job descriptions for all required tasks;
 - iii) ensure the right person is found for each job;





- iv) Identify ways of training volunteers if they do not have the required skills for the role;
- v) supervise volunteers or allocate other members to supervise as required;
- vi) identify methods of recognising volunteers at club level and by participating in the State Volunteer of the Year Program and the AFL Volunteer Recognition Program. Further information can be found at www.aflcommunityclub.com.au which forms part of the Club's commitment to the AFL's Quality Club Program.

h) Photo/Yearbook Coordinator who shall:

- i) gather information from various sources during the year;
- ii) compile articles on team and club achievements;
- iii) develop communication links with team Coaches and Managers;
- iv) seek member and volunteer contributions;
- v) to promote the Club in General.

i) Life Member Liaison Manager

j) Fundraising/Social Function Manager

k) Canteen Manager/Organiser who shall:

- i) ensure that an adequate food safety plan is in place;
- ii) ensure that adequate equipment is available;
- iii) establish a variety of goods for sale to attract members and visitors;
- iv) ensure goods are purchased at the best (but not necessarily the cheapest) rates possible.
- v) ensure that the canteen is open for business from the commencement of the first game during home games;
- vi) account for all purchases and receipts.

8. CONDUCT OF MEMBERS AND OFFICIALS OF THE CLUB

It is the policy of the Club that all members and officials conduct themselves in such a manner as to bring no discredit to the Club and any complaint howsoever received shall be firstly heard by the Management Committee and dealt with in accordance with clause 18 of the Constitution EXCEPT that any act, deed or thing considered of a minor nature shall be



passed to the Hearing Committee for determination.

9. HEARING COMMITTEE - FORMATION DUTIES AND POWERS

- a) The Management Committee shall appoint a Hearing Committee ("**Hearing Committee**") which shall be formed as laid down in clause 21 of the Constitution EXCEPT that the Hearing Committee shall be comprised of the following:
 - i) Chairman of the Hearing Committee;
 - ii) Recorder; and
 - iii) Two (2) other members of the Club who shall have no personal or vested interest in the proceeding to be heard.
- b) The Hearing Committee shall only meet on the instruction of the Management Committee and shall be directed to:
 - i) Hear and determine all applications for clearances of Playing Members both to and from the Club.
 - ii) Hear and determine all complaints of misconduct by members or officials of the Club passed to the Hearing Committee for determination by the Management Committee.
 - iii) Hear and determine all such other business delegated by the Management Committee.
- c) The Hearing Committee shall be empowered to act in accordance with a decision made by no less than seventy five percent (75%) of the Hearing Committee and is further empowered to impose any penalty by way of warning or suspension arising from a complaint of misconduct being found proven.
- d) In the event of the Hearing Committee being deadlocked on any matter placed before it the Chairperson shall have a second or casting vote which shall be used only to decide whether the matter under consideration should be referred to the Management Committee for decision.
- e) All members and officials of the Club shall be entitled to representation by such persons who they consider will assist in proper presentation of the matter to be heard.
- f) All playing members of the Club found guilty of any misdemeanour by the Hearing Committee or the Management Committee or the JCC Executive shall not be eligible for participation in Trophies awarded in terms of Regulation 15(b) herein but shall be eligible





for other Trophies awarded.

10. MATCHES

All matches shall be played in accordance with the Laws of Football and amended by the EFDADC from time to time.

11. GROUNDS

- a) Grounds for the playing matches shall be allocated by the EFDADC and the venue for all matches shall be published by the EFDADC.
- b) The Management Committee shall arrange for grounds within the immediate district for the purpose of training playing members of the Club.

12. TRAINING

- a) The method of training of Playing Members of the Club shall be left to the discretion of Coaches but in the interests of safety for Playing Members, no training period should extend beyond a time to allow Playing Members to return to their place of residence in daylight hours unless arrangements have been made with parents and guardians to collect Playing Members from the place of training. This Regulation can be relaxed in line with the age group of playing members attending training.
- b) Arrangements for the afternoons or other times as Coaches may consider necessary for training purposes shall be made by liaison between Coaches and shall be advised to the Management Committee for information.

13. TEAM MEETINGS AND ASSOCIATED SOCIAL FUNCTIONS

The Club encourages team meetings and any social activity which is in accordance with the Club's objects as outlined in Clause 3 of the Constitution. Pursuant to those objects, the Management Committee provides an annual grant to each age group which shall be used for these purposes. Any additional expense caused beyond the annual grant of the Club shall be collected from interested members of the Club.



14. STATEMENTS ISSUED BY THE CLUB

The President of the Club shall be the only person authorised to issue any statement to any newspaper, radio station or television station or any other media.

15. TROPHIES

- a) The Management Committee shall allow a maximum of five (5) trophies for each team in the Year 8 playing group and playing matches under the control of the EFDADC.
- b) Three (3) of the trophies shall be awarded to the eligible Playing Members of that team who shall have scored the three (3) highest positions on the aggregate of voting slips recorded in terms of Regulation 6(e) herein. Two of these trophies shall be known as:
 - i) Fairest and Best Trophy; and
 - ii) Runner Up Trophy
- c) The remaining trophies shall be named and awarded to any Playing Member who in the opinion of the coach and team manager is deserving of receiving such trophy PROVIDED THAT the Management Committee shall be advised of all such awards and if the Management Committee is in accord with the names of awards and recipients shall add their confirmation thereto.
- d) In the event of a dispute arising from the naming of a trophy or a proposed recipient, the coach and team manager shall give to the Management Committee their reasons for arriving at such decision but shall be bound by the final decision of the Management Committee.
- e) The supervision of vote counting required for the awards to be given in accordance with Regulation 15(b) shall be the responsibility of the Management Committee who shall provide a sub-committee of three (3) members of the Management Committee to control the counting of votes and the coach and team manager shall be invited to be present during the counting of votes.
- f) In the event of a tie of votes between players the higher trophy shall be awarded to the player receiving the higher number of five (5) point votes and if this method is insufficient to resolve the tie than a countback of other votes cast in descending point value order shall be continued until the tie is broken and if on the completion of a countback the tie remains unbroken then the players concerned shall share the award.



Rossmoyne Junior Football Club

RAIDERS

Established 1972

Home of the



16. AWARDS

The Management Committee shall have the power to bestow awards on members of the Club who in the opinion of the Management Committee are deserving of receiving such awards which shall include, but not be limited to the following:

- a) 50 Game Medals shall be awarded to all playing members who have completed 50 matches organised by the EFD FDC.
- b) 75 Game Medals shall be awarded to all playing members who have completed 75 matches organised by the EFD FDC
- c) 100 Game Medals shall be awarded to all playing members who have completed 100 matches organised by the EFD FDC.
- d) 125 Game Medals shall be awarded to all playing members who have completed 125 matches organised by the EFD FDC.
- e) 150 Game Medals shall be awarded to all playing members who have completed 150 matches organised by the EFD FDC.
- f) Service Awards shall be awarded to playing members who have represented the Club in official competition for at least eight seasons PROVIDED THAT service in Auskick does not count towards this award and representation in Year 3's counts for one year only.

The Club's records shall be evidence of playing members qualification for such awards.

17. PRESENTATION DAY

The Management Committee shall arrange a time at which trophies and awards given in terms of Regulations O and P and such other trophies and awards as may be presented by the EFD FDC or other outside bodies.



18. LIFE MEMBERSHIP

Life membership of the Club shall be appointed in the manner described in clause 12(d) of the Constitution.

As life membership is the highest honour that the Club can bestow on its members, it is important that the Management Committee does not view the honour lightly. The following points must be considered before submitting names of members to an Annual General Meeting for confirmation:

- a) The length of service given to the Club. A minimum of seven (7) years of active involvement as an official of the Club should be a basic requirement.
- b) The value of service given to the Club. The term "outstanding service " must be a valid descriptor.
- c) The way the service given has benefited and furthered the objects of the Club. Just "being involved" is not sufficient.
- d) The personal equation of the proposed recipient.

